

**STEERING COMMITTEE MINUTES**  
**January 13<sup>th</sup>, 2014**

**In Attendance:** Lisa Papke, Tony Edwards, Pierre Habel, Linda Choun, Mark Flora, and Leonard Dinegar.

**Absent:** Keith Beams. Priscilla Flanders called in at 4:50 p.m.

**Observers:** None.

**Order:** The meeting was called to order at 4:27 p.m.

**Agenda:** Agenda was approved.

Consent agenda was approved with minor changes.

- **Adding a New Course:** AP Physics C: Mechanics and Electricity and Magnetism.
- **Textbook for AP Physics C :**  
Physics for Scientists and Engineers by Tipler and Mosca New (ISBN #1-4292-00124)
- Annotated Bibliography Steering Candidate Reading List

**Public Commentary:** None.

**Minutes:** Minutes from the December 9<sup>th</sup> meeting were approved. (Attachment #1)

**Course Planning Guide:**

- Descriptions have been enhanced to coincide with course codes.
- S/C discussed how course descriptions should accurately reflect what is taught in the classroom.
- Wording for English courses and Western Civilizations have been updated.

**AP Macroeconomics Supplemental Text:** S/C approved the supplemental text book.

**Principal's Report:**

- **Basketball Game:** The game against Golden / 20<sup>th</sup> anniversary celebration was a success.
- **Movie Night:** This replaced the winter dance, and student council raised approximately \$300 for the Claire Davis fund.
- **Teacher Collaboration:** Teachers have been working together on common assessments and written work grading calibration and consistency among teachers in CDTs.
- **District Enrollment:**
  - The District has created an "enrollment tool kit" for schools to use with the lottery system.
  - Choice schools will now be asked to give a percentage of where potential students are in the lottery (i.e. top 5%), rather than a number.
- **Graduation Requirements:** Tony is attending the District meeting for principals and will report back on the different diplomas being proposed (proficiency-based, endorsed, etc.).

- **School Safety:** Tony is working on getting funds to increase security at the school, including cameras, one-way windows for classrooms, and a secured entry at the front door that would require entrants to be buzzed in.
- **Policy/Practice :** Tony reported that Dan Cohan will be attending our next Steering Committee meeting to discuss D'Evelyn's processes in working with students whose medical needs prevent regular school attendance for a significant period. Tony is currently researching D'Evelyn past practices and locating historical documents. Pierre shared a document from a 1997 S/C Special Ed workshop with the District (Attachment #2). As a Steering Committee our discussion with Dan will be restricted to policy-based issues.

**S/C Candidate Update:** S/C agreed to invite candidates to attend the next meeting rather than hold a separate book discussion (due to the next meeting's heavy agenda).

### **Subcommittee Updates:**

- **Text Books:** It was reported that Mr. McKellips had located a truncated version of the exact same text that we discussed at our previous SC meeting for the Physics C course. The condensed version is exact same textbook minus eight fewer chapters, none of which are relevant to the scope of the AP Physics C course. The truncated version has the same title, same cover and would fit our needs better than the larger text. Because it is the same text, S/C should continue with the prior approval of the book on the consent agenda but would update the ISBN number. New (ISBN #1-4292-00124).
- **College Communications:** No new information.
- **Social Studies Term Paper:** Keith will report on this at the next meeting.

**District/Legislative Updates:** Mark distributed copies of relevant articles, and offered to do this at each meeting to keep S/C informed (Attachment #3).

**Continuity Log Review:** Leonard recorded updates after S/C reviewed short term items (Attachment #4).

### **Principal Hiring Committee (Tony excused):**

- Lisa stated that paper screenings will be on Jan 23, 2014 and interviews will begin on January 31<sup>st</sup>.
- Priscilla and Leonard will compile an initial list of questions for first and second interviews, including possible follow-up questions. District questions from Dan Cohan will be provided. **ACTION: PRISCILLA, LEONARD**
- Dan Cohan will help facilitate the process but will not be a voting member of the committee.

\*Hard copies of **attachments** are available in the library.

**Meeting adjourned at 6:58 p.m.**

**Next Meeting:** January 27<sup>th</sup>, 2014 at 4:30 p.m. in the Main Office Conference Room.

Respectfully submitted: Aimee Pless, Note Taker and Priscilla Flanders, Secretary