

STEERING COMMITTEE MINUTES
August 12th, 2013

In Attendance: Lisa Papke, Tony Edwards, Pierre Habel, Keith Beams, Linda Choun, Priscilla Flanders, and Leonard Dinegar.

Absent: Mark Flora.

Agenda: Agenda was approved.

Order: The meeting was called to order at 4:30 p.m.

Public Commentary: None.

Minutes: Minutes from June 3rd, July 24th, and August 7th were approved.

Vote to go into Executive Session: S/C voted to go into Executive Session under CRS 24-6-402(4)(f) to discuss personnel matters.

Executive Session: Pursuant to CRS 24-6-402(4)(f), the meeting was adjourned to executive session.

Order: The meeting was called to order after executive session at 5:17 p.m.

Observers: None.

Principal Hiring: Steering agreed that the hiring process would include a national search. Steering agreed to refer LP-03 Hiring the Principal and Dismissal Provision Policy to the policy-subcommittee for review.

Principal's Report: Enrollment is currently at 1,044 students (slightly higher than the norm). The teaching staff has returned to school and will be reviewing TCAP data along with reviewing Jeffco's new educator effectiveness evaluation process (per SB191). The back to school staff team learning times are going well overall. Staff also addressed school and student safety and the required drills that need to be completed each school year.

Personal Financial Literacy Subcommittee: D'Evelyn needs to establish a curriculum accommodating the new state standard of personal financial literacy (PFL). The subcommittee has met twice this summer and entered two sets of minutes as attachments (1* and 2*). It was reported that the subcommittee has been exploring various options, including integrating PFL lessons within the 7th and 12th grade Social Studies curricula. Cindy Fisher (7th grade) has proposed a way to integrate PFL standards without substantively altering the curricula, and per policy, will complete a curricular change application and present at the August 26th meeting.

Elimination of Dual Track Course Offerings sub committee work:

Final

The profile subcommittee entered two sets of minutes as attachments (3* and 4*). It was reported that all committee members reviewed profiles from other schools as reference points to improve our own school profile; members also reviewed profile guidelines from the College Board. The main focus is not cosmetic, but rather to effectively communicate the rigor of our program. Subcommittee members divided up to focus on different aspects of the profile. The subcommittee will meet with counselors for input, and will have a draft for S/C review by August 26th and then the draft will be sent to colleges for feedback. The committee discussed a goal of consenting September 9th in light of the final target due date of September 15th.

S/C additionally discussed points #3 and #6 during discussion of Elimination of Dual Track Offerings. #6 was discussed first: One of the major focuses of S/C this fall is to address the Titling of courses. There were many factors raised during discussion including: does an Honors title for core courses align with the document?; How do we substantiate core classes as Honors level? What makes an Honors level class?; Would we need to go through each core course to effectively state it is Honors level?; Could we consider the entire “program” honors level and not highlight core courses? And additionally does District software enable us to label classes Honors on transcripts? The Principal will determine if it is feasible to include a footnote on transcripts with wording about D’Evelyn being a rigorous liberal arts honors program. S/C also discussed the need to improve our online profile, with links to textbooks used, books read for class, etc. **ACTION: TONY**

Discussion #3 then ensued: It was recommended that the Steering Committee and the Profile subcommittee work with counseling to develop talking points for an ongoing dialogue with college representatives. The goal is to make college representatives aware of our school changes to honors courses emphasizing that students have a rigorous course of study with or without honor titled courses. Additionally, S/C discussed revising our course descriptions so they more accurately reflect an honors level, apart from standard level courses at other schools. S/C members will review the Document for any evidence in support of or against labeling all courses as honors. **ACTION: S/C**

Miscellaneous – Required Reading for S/C Candidates:

S/C will create a document that explains the rationale behind the S/C required readings that will be included in the S/C members candidates’ packets. **ACTION: LISA & PRISCILLA**

*Hard copies of **attachments** are available in the library.

Meeting adjourned at 7:01 p.m.

Next Meeting: August 26th, 2013 at 4:30 p.m. in the Main Office Conference Room.

Respectfully submitted: Aimee Pless, Note Taker