

**STEERING COMMITTEE MINUTES**  
**November 11<sup>th</sup>, 2013**

**In Attendance:** Lisa Papke, Tony Edwards, Pierre Habel, Keith Beams, Linda Choun, Priscilla Flanders, Mark Flora, and Leonard Dinegar.

**Absent:** None.

**Observers:** None.

**Order:** The meeting was called to order at 4:00 p.m.

**Agenda:** Agenda was approved. Consent agenda approved.

**Public Commentary:** None.

**Minutes:** Minutes from the October 28<sup>th</sup> meeting were approved (attachment 1\*). (Attachment A\*- S/C Response Letter to English Department Grade 10) – received

**Creative Writing 2 – CRC completed proposal** (attachment 2\*)

- The CRC committee decided it most appropriate to categorize this course as an English core elective.
- Joel presented three books he proposes for the three genres, all substantial texts; he will teach from the books, and students won't have their own (same as in CW 1).
- S/C expressed concern in the course's sustainability year to year/teacher to teacher. Joel will choose material that has been published or performed; well established stories will be used and does not anticipate that there is any risk of on-line sources changing.
- A general curricular guide/teaching guide and samples being used for the classes will be completed and presented to S/C in August 2014.
- S/C discussed policy and if there is a need to review the examples that Joel puts forward. Linda will review relevant policies to determine the process for approving novels, as a point of reference and advise all. **ACTION: LINDA**

**Elimination of Student Dual Track Course Offerings: Titling** (attachment 3\*):

- S/C approved minor modifications to the mid-semester report.
- Tony will send a final draft to faculty, and will work with Lisa on a preface. A final copy will be presented to A/C on December 9<sup>th</sup>. **ACTION: TONY, LISA**

**Parent Information Nights:**

- DEF Director Ralph Spencer made color copies of the updated profile and provided to parents who attended the Dennison Information Meeting. Distribution of the profile was a distraction to the presentation. The goal of the Information Meetings is to provide information to potential parents/students on the educational liberal arts option available at D'Evelyn so parents can make an informed decision if D'Evelyn is the right fit for their families.

## Final

- S/C agreed to continue to provide the choice enrollment application and copies of the D'Evelyn Difference document before the Power Point presentation, and to provide copies of a *Jaguar Tracks* following the presentation when they receive their time stamp.
- Lisa will contact Ralph and advise that hard copies of the profile will not be distributed at future meetings.

### **Principal's Report:**

- **New Staff:** Ms. Haynal will be replacing Ms. Lindsay until mid-January, and Ms. Hunter will replace Nicole Brown until the end of the school year.
- **Instructional Rounds:** Tony reported that this was a positive experience, and provided an opportunity to clarify some misconceptions that district representatives had concerning D'Evelyn's unique program.
- **Rocky Mountain School for the Deaf:** There was good community turnout at the ceremony on Saturday.
- **Marching Band:** D'Evelyn won the 2A state championships for the third year in a row and was provided an opportunity to perform for the school recently at the close of 7<sup>th</sup> hour.
- **AskFM:** School Resource Officer Greg Everhart will conduct a presentation on November 21<sup>st</sup> at Dakota Ridge at 6:00p.m. concerning social media. Additionally, some of this information could potentially be integrated during class meetings during TCAP week with Deputy Greg.

### **Steering Candidate Workshop Review:**

- The workshop will take place tonight at 6:00 p.m.
- S/C reviewed the agenda (attachment 4\*) as well as a list of parents that were invited to attend the workshop (attachment 5\*).
- The intent is for candidates to ask questions following each section of the agenda.
- Keith stated that he will run again as a teacher member.

**Continuity Log update:** S/C reviewed an updated copy (attachment 6\*). Time will be dedicated on future agendas to review and update the log on a regular basis

### **Principal Hiring Committee (Tony excused):**

- Tony intends to apply for the position
- The job description will be reviewed in light of staff, admin, A/C and gmail account feedback and any necessary adjustments will be made. **ACTION: LISA, PRISCILLA**
- Keith will provide edits he received from Brian Haller regarding the last job description. **ACTION: KEITH**
- Dan Cohan is working with Lisa regarding the job posting to be done through HR at the District.

Final

- S/C will complete the “D’Evelyn Lens” part of the evaluation by Friday. **ACTION: S/C**

\*Hard copies of **attachments** are available in the library.

**Meeting adjourned at 5:50 p.m.**

**Next Meeting:** November 18<sup>th</sup>, 2013 at 4:30 p.m. in the Main Office Conference Room.

Respectfully submitted: Aimee Pless, Note Taker and Priscilla Flanders, Secretary